Post 24 Hour Urine Collection Form Instructions  
URR Version A, 11/30/2000  
QxQ Date 02/23/2001

I. GENERAL INSTRUCTIONS

The Post 24-Hour Urine Collection (URR) form is completed after the participant’s baseline clinic visit to document the process of pick-up/delivery of the urine specimen(s) collected by the participant for 24 hours (second 24-hours) following the baseline clinic visit. The JHS Sample Coordinator most often completes the form at the time of pick-up from the participant’s home or office. JHS clinic personnel may complete it if the participant returns the specimen(s) to the clinic. The technician must be certified with training in the procedures for 24-hour urine. The technician should have a working knowledge of Manual 7: Specimen Collection and Processing. The technician should be familiar with the data entry procedures for electronic form versions and understand the document titled “General Instructions for Completing Paper Forms” prior to completing this form. ID Number, Contact Year and Name should be completed as described in that document.

II. SPECIFIC INSTRUCTIONS

1. Enter the lab ID number on the specimen collection bottle. Check to ensure that it matches the number entered on the Pre-24 Hour Urine Collection (URN) form. Enter the number from the bottle itself, not from the URN.

A. First Collection

All the items in this section, Items 2-7, refer to the first 24-hour urine collection ONLY.

2. Record the date of the pick-up/delivery of the first 24-hour urine collection in month, day and year, and the time in hours and minutes, circling AM or PM.

3. Record the number of bottles used for the first 24-hour urine collection in Item 3a. Note that the participant may use additional bottles other than the one provided for the purpose at the JHS clinic. Check to make sure that a label is affixed to ALL bottles used by the participant.

3b-d. In Items 3b., 3c., and 3d., record the date (in month day and year) and the time (in hours and minutes, circling AM or PM) the first 24-hour urine collection was started. Note that this date and time should correspond with that on the URN.

3e-g. In Items 3e., 3f., and 3g., record the date (in month, day and year) and the
time (in hours and minutes, circling AM or PM) the first 24-hour urine collection ended.

4. Record whether any of the urine specimen was spilled from the first 24-hour urine collection bottle.

5. Record where the participant kept the specimen bottle during the time of the first 24-hour urine collection.

6. Circle whether the participant indicates that the first 24-hour collection is complete, that is, a full 24-hour specimen was collected with little or no spillage.

7. This item is intended to assess the participant’s perception of the level of convenience in collecting the first 24-hour urine specimen.

B. Second Collection

This section (Items 8-14) refer ONLY to a second 24-hour urine collection. A second 24-hour urine is collected on a small, random sample of the total JHS participants.

8. Record whether this participant is completing a second 24-hour urine collection. If the participant did not collect a second 24-hour specimen, continue to Item 15.

9. Enter the date (month, day and year) and time (in hours and minutes, circling AM or PM) for the pick-up/delivery of the second 24-hour urine collection.

10. Record the number of bottles used for the second 24-hour urine collection in Item 10a. Note that the participant may use additional bottles other than the one provided for the purpose at the JHS clinic. Check to assure that ALL bottles have a label affixed.

10b-d. In Items 10b., 10c., 10d., record the date (in month day and year) and the time (in hours and minutes, circling AM or PM) the second 24-hour urine collection was started. Note that this date and time should correspond with that on the URN.

10e-g. In Items 10e., 10f., and 10g., record the date (in month, day and year) and the time (in hours and minutes, circling AM or PM) the second 24-hour urine collection ended.

11. Record whether any of the urine specimen was spilled from the second 24-hour urine collection bottle.

12. Record where the participant kept the specimen bottle during the time of the
second 24-hour urine collection.

13. Circle whether the participant indicates that the second 24-hour collection is complete, that is, a full 24-hour specimen was collected with little or no spillage.

14. This item is intended to assess the participant's perception of the level of convenience in collecting the second 24-hour urine specimen.

15. This item assesses if the participant would be willing to repeat a 24-hour or second 24-hour urine collection in the future.

16. If the participant is not willing to repeat a 24-hour urine collection, these items assess reasons for her/his unwillingness. For each item, circle whether it was a factor or not in their unwillingness. If there are any other reasons, specify in the notes box provided in Item 16d.

C. Administrative Information

17. Enter the date of data collection.

18. Record “C” if the form was completed on the computerized data entry system, or “P” if the paper form was used. If the form was partially completed on the computer, code as “P.”

19. Enter the 3-digit JHS code for the person in the clinic completing this form.